

6<sup>th</sup> Capacity Building Programme for  
Officers of Electricity Regulatory Commissions  
9 – 10 Feb. 2014, at IIT Kanpur &  
11 – 15 Feb. 2014, at Bangkok

**Travel Note and Guidelines for Participants**

**Reaching the Campus**

Please send your final travel schedule with all details to [misra.abhi02@gmail.com](mailto:misra.abhi02@gmail.com) or [mabhi@iitk.ac.in](mailto:mabhi@iitk.ac.in). He will coordinate your travel accordingly. In case of difficulty in finding your taxi on your arrival please call Surendra Yadav, Taxi operator (0512-259 5094, M: 9936 051 842)

If you arrive at Lucknow / Kanpur Airport or Kanpur Central Railway Station, look for a person holding placard of your name (else enquire about IIT *taxi-walla* when outside, just in case). At Kanpur Central Railway Station, please exit from **Platform No. 1** side in. When inside the campus, please head towards Visitors Hostel (Guest House). Please note the address given below

**Visitors Hostel (Guest House)**  
**Indian Institute of Technology Kanpur**  
**Kanpur - 208 016**

**Reception Ph: 0512-259 7209**

On arrival, you may contact Control Room in the Visitors Hostel for any help on arrival.  
Contact: *Mr. Abhishek Misra (O: 0512- 259 6181; M: 9795813369).*

**Registration and Venue**

**Venue:** PBCEC Conference Room, Visitors Hostel.

**Registration:** 8:30 – 9:00 am on 9<sup>th</sup> February, 2014.

**Itinerary for participants**

8 Feb. - Participants reach IITK

9-10 Feb. - Programme at IITK

11 Feb. - Travel to Bangkok via Delhi

12-13 Feb. – Programme at Hotel, in Bangkok

14 Feb. – Plant Visits near Bangkok

15 Feb. - Departure from Bangkok

15 Feb. - Arrival at Delhi IGI Airport.

15 Feb. - Departure to individual destinations by self

(On return (15 Feb.), participants to proceed on their own from IGI Airport, New Delhi)

Journey details are given below

1. AI 412 11 Feb LKO-DEL 0850 0950 20 KG
2. AI 332 11 Feb DEL-BKK 1340 1935 20 KG
3. AI 333 15 Feb BKK-DEL 0855 1155 20 KG

## Accommodation

Your accommodation has been arranged at Visitor's Hostel (VH) for three nights starting from 8<sup>th</sup> Feb., 2014 (evening) to 11<sup>th</sup> Feb., 2014 at IIT Kanpur and four nights starting 11<sup>th</sup> Feb., 2014 (evening) to 15<sup>th</sup> Feb., 2014 (morning) in Bangkok. All meals including breakfast would be served in Dining Hall in VH, IITK. Any additional items like mineral water, juice, telephone charges etc. are to be borne by the participants. Internet facility is available in all rooms in the Visitor's Hostel through LAN/Wi-Fi connectivity. You may bring your laptop, if desired. You are required to maintain security of your laptop. Throughout the hotel accommodation it would be shared subsequently. All meals and local transportations are also arranged during stay at Bangkok. Please note that no accompanying persons are permitted/supported as per FOR policy.

## Important

1. For travel to Bangkok, please send the information required as given in the attached Excel file to **Mr. Abhishek Misra**, [misra.abhi02@gmail.com](mailto:misra.abhi02@gmail.com) or [mabhi@iitk.ac.in](mailto:mabhi@iitk.ac.in). Please make sure that all information is correct (spellings etc. as given in passport).
2. Two passport size photographs with light background.
3. **Imp.:** A valid passport with at least 6 months validity after the date of departure.
4. Organisers would provide appropriate travel insurance for participants for travel to Bangkok as deemed necessary.
5. Wi-Fi access would be available at hotel lobby/pool area in Hotel in Bangkok.
6. Mobile Sims can be easily purchased on arrival at Bangkok at any convenience store.
7. You should carry appropriate amount of foreign exchange as per prevailing regulations for payment for visa and other individual expenses.

## Travel to Bangkok

**	11 <sup>th</sup> Feb., 2014:	IIT Kanpur to Lucknow Airport
	11 <sup>th</sup> Feb., 2014:	Lucknow Airport to Delhi Airport
	11 <sup>th</sup> Feb., 2014:	Delhi Airport to Bangkok
	15 <sup>th</sup> Feb., 2014:	Bangkok to Delhi IGI Airport

Note: \*\* - Departure by Taxi from IIT Kanpur at sharp 5:00 AM.

The program would conclude on arrival at New Delhi Airport on 15<sup>th</sup> Feb. 2014. Please note that after return to Delhi Airport, participants are to make their own arrangements for onward travel to their respective destinations. Please note that this program is for nominated by FOR only, and cannot arrange /cover costs for spouse/ extended stay.

For any clarifications, please contact: **Mr. Abhishek Misra (O: 0512- 259 6181; M: 9795813369).**

## Programme Schedule

Detailed programme schedule and updates would be available at following website

<http://www.iitk.ac.in/ime/anoops/for14>

Have a nice Journey!